

# LAW OFFICE OF JAMIE ETZKORN, PLLC

ATTORNEY & COUNSELOR AT LAW

WWW.ETZKORNLAW.COM

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## COMPANY FORMATION INFORMATION FORM

### I. NAME OF COMPANY:

Preferred Name: \_\_\_\_\_

Second Name Choice: \_\_\_\_\_

Third Name Choice: \_\_\_\_\_

Assumed Name Certificate: Yes \_\_\_\_\_ No \_\_\_\_\_

Assume Name Choice: \_\_\_\_\_

File at Texas Secretary of State: Yes \_\_\_\_\_ No \_\_\_\_\_

File at County of Principal Location: Yes \_\_\_\_\_ No \_\_\_\_\_

### II. OTHER FILING INFORMATION

#### a) Organizer Information

Organizer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

#### b) Registered Agent

Agent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**c) EIN Information**

Social Security Number: \_\_\_\_\_

Full Legal Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**d) Description of Entity**

- 1) General Partnership \_\_\_\_\_
- 2) Limited Liability Company \_\_\_\_\_
- 3) Series Limited Liability Company \_\_\_\_\_
- 4) Corporation \_\_\_\_\_
- 5) Limited Partnership \_\_\_\_\_
- 6) Professional Association \_\_\_\_\_
- 7) Professional Limited Liability Company \_\_\_\_\_
- 8) Non-Profit Corporation \_\_\_\_\_

**e) Choice of Governance of Limited Liability Company: Check One**

Members \_\_\_\_\_ Number: \_\_\_\_\_

Managers \_\_\_\_\_ Number: \_\_\_\_\_

**f) Manager/Member Information**

1. Manager/Member

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

2. Manager/Member

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

3. Manager/Member

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**g) Officers:**

President: \_\_\_\_\_  
Vice-President: \_\_\_\_\_  
Treasurer: \_\_\_\_\_  
Secretary: \_\_\_\_\_

**h) Directors for Corporation**

1. Director

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

2. Director

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

3. Director

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**i) Shareholders of Corporation**

4. Shareholder

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

5. Shareholder

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

6. Shareholder

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_

7. Officers:

President: \_\_\_\_\_  
Vice-President: \_\_\_\_\_  
Treasurer: \_\_\_\_\_  
Secretary: \_\_\_\_\_

**III. COMPANY STRUCTURE**

Total Number of Units or Shares: \_\_\_\_\_

Ownership Interest: \_\_\_\_\_

Capital Contribution by Each Person: \_\_\_\_\_

**IV. NOTES**

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